

| **FY2026-27 ACQUISITION AND DISPOSITION OF STATE PROPERTY REPORT (OSA AD)** | | |
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| 1. AGENCY / INSTITUTION: | 3) OSA DELEGATE NAME: | |
| 2) SUBMITTAL DATE: | 4) OSA DELEGATE EMAIL: | |
| **TRANSACTION SPECIFIC INFORMATION** | | |
| 5) FACILITY NAME:  6) PROPERTY ADDRESS:  7) COUNTY PARCEL NUMBER:  8) PROPERTY USE (Please Check Below):  ☐ Office ☐ Retail ☐ Warehouse ☐ Classroom  ☐ Land ☐ Other (Explain)  9) TRANSACTION AMOUNT (Amount Property Sold for):  10) WAS AN APPRAISAL CONDUCTED ON THE PROPERTY:  ☐ Yes ☐ No  11) IF YES, WHAT WAS THE VALUE:  12) IF YES, WHEN WAS IT DATED:  13) WAS AN EPA PHASE I ENVIRONMENTAL SURVEY COMPLETED ON THE PROPERTY: ☐ Yes ☐ No  14) IF YES, WHEN WAS IT DATED:  15) IF YES, WAS ANY REMEDIATION REQUIRED TO BE COMPLETED (Explain and indicate if completed):  16) WAS AN ALTA SURVEY COMPLETED ON THE PROPERTY:  ☐ Yes ☐ No | | 17) DOES THE FACILITY HAVE FEDERAL OR STATE HISTORICAL DESIGNATION:  ☐ Yes ☐ No  18) TRANSACTION DATE:  19) WAS THE TRANSACTION AN  ☐ Acquisition OR ☐ Disposition  20) TOTAL PARCEL SIZE (Acres):  21) TOTAL BUILDING SIZE (Square Feet):  22) YEAR BUILT:  23) AGENCY IDENTIFICATION NUMBER:  24) WAS DPA RISK MANAGEMENT OR INSTITUTION OF HIGHER EDUCATION RISK MANAGEMENT INFORMED OF THIS TRANSACTION:  ☐ Yes ☐ No  25) RISK MANAGEMENT IDENTIFICATION NUMBER:  26) RISK MANAGEMENT INSURED VALUE: |
| **PROPERTY / FACILITY SPECIFIC INFORMATION** | | |
| 27) HAS THE FACILITIES MASTER PLAN BEEN UPDATED IN REGARD TO THIS TRANSACTION:  ☐ Yes ☐ No | | |
| 28) DATE OF UPDATED FACILITIES MASTER PLAN: | | |
| 29) WHAT RECOMMENDATIONS DID THE FACILITIES MASTER PLAN HAVE IN REGARD TO THIS TRANSACTION: | | |
| 30) FACILITY PART OF A LARGER CAMPUS: ☐ Yes ☐ No | | |
| 31) SERVED BY CENTRAL UTILITY SYSTEM: ☐ Yes ☐ No | | |
| 32) DOES THE FACILITY HAVE IT’S OWN DEDICATED INGRESS AND EGRESS FOR VEHICLES (not driving through a campus): ☐ Yes ☐ No | | |
| 33) IS PARKING INCLUDED: ☐ Yes ☐ No | | |
| 34) ANY LIFE-SAFETY CONDITIONS OR HAZARDOUS MATERIALS PRESENT: ☐ Yes ☐ No (If yes please list) | | |
| 35) ATTACH COPY OF PURCHASE OR SALE, IMPROVEMENTS AND DEED. | | |

Electronic submission required for all documents.

Provide purchase or sale documents in separate JPEG or PDF format. DO NOT EMBED IN ANY FORM.